

St. Matthew School Commission

Meeting Minutes

August 11, 2010

Attendees: Marty Erlenbaugh, Judy Good, Caryl Houghton, Mark Tarowsky, Andrea Cotton, Pat Sorensen, Gayle Kaster (teacher representative), Pam Frank

The meeting was called to order by Caryl Houghton.

Opening prayer.

Principal Report – Air conditioning is working in all buildings. Enrollment at 324 K-8, and 12 Pre-K. Breakdown is: 24-K, 26-1st, 35-2nd, 36-3rd, 24-4th, 40-5th, 34-6th, 52-7th, 53-8th. Commission training set for September 1st, 7pm at the Office of Catholic Education. Talked about what needed to be done to add minutes to commission meeting and all committee meetings to St. Matt's website. Transparency = good.

PFA Committee - All chairs have been filled for the different committees within PFA. SCRIP has three people to take over for Mary McNulty, who will be staying on to consult until not needed.

Technology Committee - This summer saw updates completed with the electrical system and electronic devices installed in middle school classrooms including: new projectors and screens, teacher MOBIs and student MOBIs, and student responders (clickers) to be shared. Plans are in progress for additional projectors and monitors for next year. Two teacher training sessions planned for August. A problem with the new laptops involving the networking software is being addressed.

Marketing Committee - 'Come grow with us' yard signs are out and getting a positive response. It was discussed to possibly have more stickers/magnets available. Birthday cards sent out to 1, 2, and 3 year olds. An October coffee with new families is being discussed. The one last year was a success. Also discussed was having a committee member cover church and school marketing, maybe a parish staff representative on the committee. Pat Sorensen typed up a draft outlining it. A suggestion was made to market our awesome math department and its achievements.

Finance Committee - Nothing to report.

Parish Committee - Nothing to report.

Discussion Points - Number of fundraisers was discussed (too many?). More organized fundraising is needed. It was agreed that an exit interview or survey for students leaving is a good idea. Also one for freshmen students and their parents asking if they were prepared for high school and for possible suggestions to better prepare them. Addition of a 'Grievance' or 'Mediation Committee' was talked about being added to the current path followed (Teacher => Principal => Father => "downtown"). A peer level sounding board where you will bring your concern and possible solutions to the table.

Meeting was adjourned.