

St. Matthew School Commission

Meeting Minutes

June 8, 2011

Attendees: Caryl Houghton, Judy Good, Mark Tarowsky, Juleen White, Mary Marsh, Andrea Cotton, Pat Sorensen, Craig Wetli, David Smock, Pam Frank

Meeting called to order by Caryl Houghton.

Opening prayer given by Mary Marsh.

Admin:

Next school year calendar (2011-2012) now available on line.

First grade teacher has been hired! Purdue graduate Brittany Correll.

Marketing Committee:

Open houses to be held in November and April. Dates to be set later.

Would like someone on staff to be an integral part of marketing committee.

Some marketing ideas being considered: bird dog fee for referrals, more exposure in Lawrence area, more current pictures on website (and change more frequently), add homework hotline to website, assigning mentor families to new families, send principal report to all parish families.

PFA Committee:

Officers announced at 'Thank You' dinner. Next meeting in June to set budget.

Finance Committee:

Enrollment at 298, budget based on enrollment at 321.

School nurse and copy person let go. Looking for volunteers to fill in for part time nurse.

Meeting June 14th, then again in August.

Parish Council:

Jim Barber and Michele Durthaler were voted new members to parish council.

Enrollment recommendations will be presented in August to include new council members.

Building Committee:

Painting of café, teacher panels, awning coverings... to start in July.

Technology Committee:

Plan to purchase screens and projectors for new computer lab and Sr. Heidi's room.

Approved purchase of three software programs to be used in classroom and home. A math program for K-4, another one for 5-8, and a reading program for K-5.

Planning to sit at PFA table at orientation to collect technology fee.

Due to new funding approach for technology, would like to add staff to the committee.

Discussion Points/Information:

We welcome two new school commission members, Ed Freije and Kelly Englert!

Changing format for choosing school commission candidates for election. Will now include informing all parish about upcoming elections and open positions.

Marquis purchased by Legacy of Our Mission to be used by parish and school. Submit requests to Loral Tansy or Fr. Paul. Timing of sign (trying a faster rotation?) tabled for July meeting.

Children of St. Matthew teachers attending school at a reduced rate tabled for August meeting.

Guidelines for: cap on fundraising, May crowning, and 8th grade graduation will be added to 2011-2012 handbook. Will address details at July meeting.

Briefly discussed ongoing need for middle school math tutoring. Tabled for August meeting.

Next meeting **July 13th at 7:00pm** at St. Matthew.

Meeting was adjourned.