

School Commission Meeting Minutes
October 12, 2011

Attendees: Mark Tarowsky, Judy Good, Andrea Cotton, Kelly Englert, David Smock, Ed Freije, Craig Wetli, Katrina Dittmer, Caryl Houghton, Juleen White

Meeting called to order by Mark Tarowsky
Opening prayer by Mark Tarowsky

Information and Reports:

Open House:

Flyer available soon. Had it done professionally. Flyer will be out by Oct. 20th.
New brochure is also being done. Giving out pizza cutters- "St. Matthew – Slice of Heaven"
Cookie cake is the food being provided. Also giving out bags with pencils etc...
Mr. Smock will ask Men's Club to be parking attendants.
Mr. Smock will contact Brenda Gore to see if she has the video from last year.

Enrollment Committee Recommendations:

Open House is the number one priority. Judy will add a column that will list what has been accomplished so we can show progress.
In depth conversation about high school placement test and if we are getting kids ready for high school.
Mr. Smock is going to look over recommendations from Parish Council and show what we are addressing.

School picture is done and looks good. Getting more copies and discussed where we should hang them. Some suggestions are trophy case, gym, and church.

Heather Turner looking at available grants that we can apply for. Technology looking at first.

Sample of St. Matthew - moved from Nov. 5th to Nov. 12-13.

This is more for parishioners, not outside the parish. School Commission needs to man a table. School Commission has a budget for things we need. We need to provide a snack. Discussed having coffee and donuts in the gym at the same time to bring people in. Fundraiser for 8th grade. Mr. Smock will contact Generous Hearts to see if that is ok. Also discussed moving the event in the main area instead of gym.

Committee Reports:

Admin:

No information

Parish Council:

Discussed at length about Child Safety and Behavior at Parish Events Plan. Implementing it at the Chili Supper. Will be in bulletin.

NCYC – Parish groups sponsor delegations – deadline Oct. 11. Also need individual volunteers.

Looking at Strategic Initiatives for Spiritual Life. Mass one time a month where PC would volunteer.

PFA:

October PFA General Meeting – Internet Safety Presentation – whoever comes will get a non-uniform pass.

Trash bag sales were up from last year though the profit margins different. 2010 -4876 rolls, 2011 -5302 rolls.

Movie Night a success. Looking at only using 7th and 8th graders for volunteers.

Scrip – AMEX is back but online only

Coordinate Market Committee with Cathy O'Connor for New families. New families are matched up with families that have been at St. Matthew for a while. Matched up mostly by grades.

Garage Sale – October 22 -23. Get rid of trailers and stuff in bus barn

Finance:

Concern about amount of money spent – more than what is budgeted. Duplicating materials are high but Marie thinks it will balance out.

Building:

Tables in. Using brown chairs. Looks good.

Next Steps-Teachers will be given a questionnaire to see what they would like to see done next.

Meet with Admin.

Gala – Do presentation

PFA – earmarked fund for concert volunteering for building committee.

Buying non-uniform passes and proceeds go to building committee. Sell the passes at chili supper, fish fry, gala etc...

Technology:

Collected 80% of Technology fee. Budgeted \$30,000 and collected \$24,000.

Mark Fox did presentation for staff. Looking at Touch Boards, Tablets. Would like to get a couple touch boards in to see if they would be used. Mr. Smock will talk to staff and get their thoughts.

Updating sounds system for some rooms.

If we want to purchase touch boards it is part of the \$30,000 budget so it only needs Mr. Smock's approval.

Now that Technology has a set budget, need to rewrite policy regarding authorization to spend funds.

Next School Commission Meeting: November 9, 2011 at 7pm in the room at the bottom of the ramp.

Meeting was adjourned